DDA 86-1192
3 July 1986

MEMORANDUM FOR: Director of Central Intelligence

FROM: William F. Donnelly
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 3 July 1986

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2. The Office of Information Technology (OIT)-developed Electronic Time and Attendance System has been turned over to the Office of Finance for final testing in preparation for a 21 July (pay period 17) implementation.

3. On 25 June, the Office of Logistics (OL) reached another major milestone in the construction of the New Headquarters Building (NHB) when the new 15 KV switchgear at the powerhouse was energized. This equipment will eventually serve power to the NHB.

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5. OIT completed the installation of a Cable Dissemination System terminal for the Counterterrorist Center. This terminal will be used to receive high precedence messages.

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10. The Federal Communications Commission ruled to implement the procedures contained in the National Communications System, National Security Emergency Preparedness Telecommunications Procedures Manual. OC and OIT are coordinating to develop internal procedures to work within the scope of this document.

11. The Office of Information Services (OIS) gave a one-day seminar on handling Privacy Act requests for newly designated component Freedom of Information Officers. OIS is prepared to tailor such a course for any Agency component that may be interested.

12. The possibility that Congress will eliminate the three-year recovery rule on annuities continues to cause serious concern to Agency employees. Both the Senate and House versions of the proposed tax reform legislation now contain provisions that would tax annuities from the date of retirement rather than after an employee's contributions are fully received. One indication of employees' concerns is the sharp increase in the number of retirements during June 1986 compared to the same period last year. A total of 86 retirements occurred in June 1986 compared to only 13 in June 1985.

13. The Soviet Realities Institute's Seminar on the Soviet Economy opened at Headquarters on 25 June with Hans Heymann, former NIO for Economics and now visiting Professor at the Defense Intelligence College, serving as course director. He gave an overview of key economic issues facing the USSR, focusing on the policy-relevant questions intelligence officers should attempt to answer with regard to each issue.

14. The fifth Executive Leadership Forum was conducted 23-27 June at Donaldson Brown in Port Deposit, Maryland. A panel of stimulating speakers from outside the Agency included executives from Martin Marietta, Gould Inc., and the National Academy of Public Administration. This running received favorable reviews from students, staff and the senior managers who participated.

15. OS has initiated discussions with the Office of Training and Education (OTE) regarding including presentations on the personnel security responsibilities of Agency managers in OTE's managerial training curriculum. Instilling such security awareness in managers is a major concern throughout government.

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16. The first meeting of the Interagency Group for Countermeasures Policy (IG/CM(P)) convened on 1 July. The Group was established to provide a forum for all federal agencies having a role in national security countermeasures policy relating to personnel, physical, information, industrial and operations security. The Director of Security is the CIA representative to this Group and will chair a Personnel Security Committee under the IG/CM(P).

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20. On 27 June, OL removed the historical intelligence exhibit "Donovan and the Fighting 69th." The Fine Arts Committee exhibit in the 1D Exhibit Hall of Headquarters for July is entitled "England: Castles, Cathedrals, Countrysides;" photographs by ⬚ of Printing and Photography Division.

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William F. Donnelly

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